



Chambers of the Principal Judge

HIGH COURT OF UGANDA

Plot 2, The Square High Court Building
P. O. Box 7085, Kampala Uganda

IN ANY CORRESPONDENCE ON
THIS SUBJECT PLEASE QUOTE NO.

HIGH COURT OF UGANDA

ADMINISTRATIVE CIRCULAR NO. 1 OF 2020 ON RE- ORGANISATION OF THE BAILIFFS AND EXECUTIONS MATTERS

1.0 INTRODUCTION AND BACKGROUND

This Circular is issued on this 18th day of August, 2020 with the objective of reorganising the Bailiffs and Executions matters in the courts.

As you may be aware, the Hon. the Principal Judge on the 1st of July 2011 under **Administrative Circular No. 4 of 2011** established the Executions and Bailiffs Division with the view of promoting efficiency and effectiveness in handling matters relating to Execution of Judgements.

Following the creation of the Division all matters relating to execution in all courts were vested in the Division; following numerous concerns from court users including inordinate delays in realising fruits of litigation, the Hon. the Chief Justice Constituted a committee to undertake a study on the operations of the Division.

2.0 CIRCULAR INSTRUCTIONS

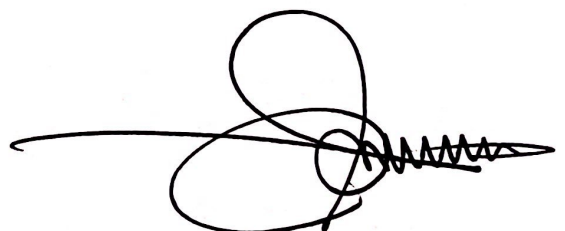
"Justice for All"

The Findings of the Committee have informed issuance of this Administrative circular as herein under:

- a) Implementation of Administrative Circular No. 4 of 2011 will **cease on the 31st December 2020.**
- b) Filing of new applications at the Division shall **cease from the date of this circular.**
- c) All applicants for stay of executions should be sent back to the Courts that issued the decree.
- d) The Division will **only handle** applications under advanced hearing.
- e) The Registrar shall prepare an inventory of all matters currently before the Division, indicate files sent back to the courts of origin.
- f) All Courts shall apply the law Governining Executions as provided for under Sections 28 to 52 of the Civil Procedure Act Cap 71 and the Civil Procedure Rules SI 71-1.
- g) Redeployment of Judges at the Division shall be done by the Principal Judge in consultation with the Chief Justice, while deployment of Registrars at the Division shall be done by the Chief Registrar in consultation with the Principal Judge and the Chief Justice.
- h) Redeployment of Administrative staff at the Division shall be done by the Permanent Secretary/Secretary to the Judiciary.

3.0 IMPLEMENTATION COMMITTEE

Implementation of this Circular shall be by a committee comprised of:

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- b) Hon. Henrriatta Wolayo - Chairperson/Head Executions and Bailiffs Division
- c) Mr. Pius Bigirimana - The Permanent Secretary/ Secretary to Judiciary -member
- d) His Worship Sam Emokol - Registrar Planning - member
- e) Mr. Khaukha Andrew - Technical Advisor Judiciary -member
- f) Her Worship Dorothy Lwanga Sempala - Assistant Registrar/ Secretary

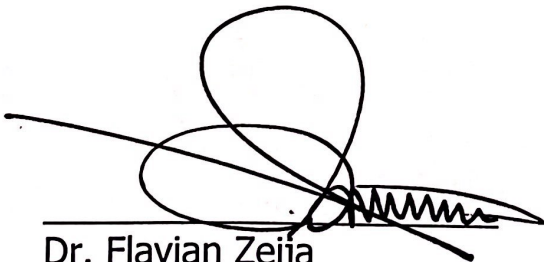
The committee shall meet at least once a month to review the progress of the winding up of the division

4.0 DURATION

The Committee shall undertake its activities within six months effective from the date of issuance of this circular.

5.0 REPORTING

The Committee shall report to the Hon the Principal Judge and shall submit its interim report by **31st September 2020** and the Final Report by **15th January 2021**.



Dr. Flavian Zeija
PRINCIPAL JUDGE